



LOCAL • LONG DISTANCE • WORLDWIDE  
MOVING & STORAGE

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WWW.WHITESTARMOVERS.COM

## HELPFUL HINTS

### BOXES

All boxes should be securely sealed with tape on top and bottom.

### ITEMS THAT CANNOT BE TRANSPORTED

Paint, firearms, flammables, corrosives, aerosols, hazardous items, household batteries, ammonia, matches, antifreeze, oils, bleach, propane, gasoline containers that cannot be sealed, plants, and pets.

### BEDDING

Place bedding in clean, large-sized carton. Light articles such as blankets or pillows may be put into furniture drawers.

### BEDS

Our professional movers will dismantle your beds and reassemble them in your new residence. To save time & money you could do this yourself. Typically, if you dismantle the bed, our crew will not be responsible to put the bed back together.

### BOOKS

Books should be packed in small, strong cartons. They should be placed cover to cover. Wrap valuable books individually. Do not pack books in furniture drawers or leave in portable bookshelves or bookcases.

### BBQ GRILLS

Propane tank removed, gas lines disconnected, charcoal grills to be cleaned.

### CANNED GOODS

Pack upright in small, sturdy cartons. Do not pack beyond the limit of portability, not over 50 pounds to each container. Approximately 24 cans should be ample.

### CHINA / DISHES

Wrap china and all fragile objects individually in paper. Large plates and heavy pieces should be placed at the bottom of the container on edge. Smaller plates, cups, and saucers toward the top of the container. Plates and dishes should be placed in a vertical position with pads of paper in between. Recommended -3" of paper on the bottom of the barrel or carton and 2" of paper in between layers.

### CLOTHING

Our professional movers will provide 4 wardrobes boxes upon request at no charge, you will be able to rent or purchase additional boxes if needed. We will then transport your hanging clothes from the closets directly to wardrobes provided by us. Wardrobes will hold approximately 2ft. depending upon the size of the garments. Your clothing will reach you clean and wrinkle-free. Pack small clothing articles in suitcases, trunks, or medium-sized cartons.

### CLOCKS

It's helpful to label "L,R,C" on weights, they will need to go back in the same order. Small clocks may be wrapped and placed in cartons. If this is something you do not want to handle on your own, we would be happy to refer you to a third party company that could assist you.

## **DRAWERS IN FURNITURE**

Light articles such as clothing may be left in drawers of furniture. There may be exceptions. Do not pack heavy items in dresser, bureau, server or buffet drawers. Never leave liquids, breakables, or firearms in drawers.

## **DRYERS : ELECTRIC OR GAS**

Gas lines and vent hoses must be disconnected prior to move. Be sure gas lines are tightly shut off and capped if possible. Clothes must be removed. This must be done prior to move date. Movers will not disconnect or reconnect. If you have a front loading washer or dryer, this must be secured by a locking kit. (This would have come with the appliance when it was purchased. If you do not have this pin, you can contact the manufacture to purchase one. If this is something you do not want to handle on your own, we would be happy to refer you to a third party company that could assist you.)

## **ELECTRONICS**

Stereo receiver, CD player, tape deck, and turntable all must be disconnected and packed individually in a sturdy box. CD's, tapes, and records must be removed from units and placed on edge in a small carton. Small speakers should be placed in cartons.

## **FILES**

Two and four drawer vertical file cabinets maybe left full. All lateral/horizontal file cabinets must be emptied.

## **FOOD**

Dispose of any open food containers that might spill or spoil. The carrier will not be liable for damage caused by food spilling on other items. Perishable food should never be stored or shipped.

## **FREEZERS**

These appliances must be completely defrosted one or two days prior to moving. They should be dried and aired out to avoid musty odor. You must empty the freezer prior to move date.

## **GLASS TOP FURNITURE**

For safety, glass tops should be boxed or crated. This is a must when storing or shipping glass.

## **GLASSWARE**

Stemware and glassware should be wrapped individually and placed inside a carton. Do not nest unwrapped glasses inside each other. Place wrapped glassware right side up, not on their sides.

## **GRANDFATHER CLOCKS**

Pendulums and weights on grandfather clocks should be removed and boxed. Remove chimes. Secure chains tightly against the base of the clock with wire or strong string. If it is going long distance, call a reputable clock company to prepare the clock against damages.

## **JEWELRY**

Keep valuable jewelry in your immediate possession.

## **KITCHEN UTENSILS**

Kitchen utensils should be clean and placed in cartons. Durable, heavy pieces should be placed on the bottom and lighter ones should be placed on top with each piece padded to protect against dents, chipping, or scratching. Toasters, waffle irons, mixers, etc. may be wrapped individually and placed in cartons with other kitchen utensils.

## **KNICK-KNACKS / SMALL ITEMS**

Wrap separately and pack in cartons. Cushion well with packing paper. Pack largest and heaviest items in bottom of container.

## LAMPS

Remove ornamental tops (harps) and light bulbs, place them in safe place that you will remember. Table lamps must be wrapped and placed in cartons for safe moving.

## LAMP SHADES

Wrap in packing paper only. Place in cartons by themselves marked "Fragile". They may be nested with a sheet of paper between them, but do not pack them as to tear lining or puncture parchment shades.

## LINENS

Table and bed linens should be put into strong, medium-sized cartons. Do not use newsprint as a liner as the ink may soil the fabric.

## MATTRESSES

Our professional movers will protect your mattress with a carton for a minimal charge. Do not try to roll the mattress because it may damage the springs or fabric. You may protect the mattress with a bag if you like.

## MEDICINES

Seal bottles and jar stoppers. Wrap individually and place upright in small carton. Label as medicine.

## MIRRORS

For storage local or long distance moving, mirrors should be crated or packed in cardboard cartons for safe handling. The movers will remove wall mirrors if they are not fastened to the walls. Mirrors will not be installed on the walls at the new residence. Mirrored or glass tops on furniture will be taken off, packed, and replaced at destination.

## MOWERS / GASOLINE POWERED TOOLS

Gas tanks must be drained. No flammable mixtures or articles may be transported on public carriers.

## PARTICLE BOARD

Also known as Composite Wood furniture, is not designed to be moved. Once assembled, White Star Movers will not assume liability to damage during the move.

## PICTURES / PAINTINGS

Small pictures may be safely placed between the folds of blankets or pillows and placed on edge in cartons. Large and/or valuable pictures and paintings must be padded, wrapped, and packed in cardboard cartons or crated for moving.

## PLANTS

These should be handled personally or given to a florist to send to your destination. The moving company will not assume responsibility for living plants.

## REFRIGERATORS

It is very important to defrost and thoroughly dry your refrigerator before moving. The doors should be left open to air out several hours after defrosting. Water lines must be disconnected prior to move. Movers will not disconnect or reconnect.

## RUGS

It is not necessary to remove rugs from floors. Our movers will do this for you. They will be rolled to avoid crushing.

## SILVERWARE

Leave in original containers or wrap in cloth or paper, and pack in boxes. Place padding in silver chests to prevent moving and scratching.

## STOVES

Must be disconnected prior to move. Be sure gas lines are tightly shut off and capped. If electric range coils are loose, they must be removed along with griddles, deep fryers, and other removable parts, and then packed separately. Pots and pans must be taken out and packed in cartons.

## TELEVISION SETS

Some large screen TV's should be serviced both before and after moving. Flat screen TV's must be crated or boxed. If you have one, please make your salespersons aware. Television antennas and other components such as VCR's and DVD players must be disconnected, and then placed in cartons. We will not move a flatscreen TV unless it is boxed or crated.

## TOILETRIES

Seal the corks and stoppers of cosmetics, medicines, and perfume bottles before wrapping separately in paper and placing upright in cartons. Aerosols, flammables, corrosives, and nail polish products must not be packed.

## TOOLS

If they are valuable, wrap separately. Tools can be put into small, strong cartons without wrapping individually.

## VALUABLES

You should handle legal documents, important papers, jewels, and currency personally. Keep them in your immediate possession.

## WASHING MACHINES

Movers will not disconnect washer. Front load washer requires locking kit to secure the drum properly. (This would have come with the appliance when it was purchased. If you do not have this pin, you can contact the manufacture to purchase one. If this is something you do not want to handle on your own, we would be happy to refer you to a third party company that could assist you.) Hoses must be disconnected and stored in washer or a carton. Clothes must be removed. This must be done prior to move day.



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